

16 September 2024

To: Patients of the National Rehabilitation Hospital

Dear Patient

Re: National Rehabilitation Hospital Business Transfer from 'NRH Trust' to 'NRH CLG'

I am writing to let you know that the National Rehabilitation Hospital (NRH) is reorganising the legal structure of the hospital and, as part of this internal restructure, the NRH will transfer its business operations to a new company limited by guarantee (CLG), with effect from 30th September 2024.

The NRH maintains and retains Patient Information in respect of its patients in accordance with its Data Protection and Privacy Policy. The purpose of this letter is to let you know that, as part of this business transfer, your (or your child's) patient information will transfer to the NRH CLG, and this new company will become responsible for your (or your child's) patient information as and from the date of the transfer.

In line with our obligations under the General Data Protection Regulation (**GDPR**), this notice contains important information. Please read it carefully. If you have any questions, please contact us – the contact details are provided on page 2.

Background

The NRH is a voluntary, publicly funded hospital which provides comprehensive specialist rehabilitation services to adult and paediatric patients from throughout Ireland. The business, assets, and liabilities of the NRH are currently held by the Trust that established the hospital (the 'National Rehabilitation Hospital (NRH) Trust').

The Trustees of the NRH have decided to carry out the future activities of the hospital within a corporate structure, namely a company limited by guarantee (CLG). This is in keeping with its wish to maintain compliance with charity law and good corporate governance. A CLG is the typical type of corporate structure used by charities (such as the NRH) for the management of their charitable purposes.

The New Company (NRH CLG)

While the hospital's business operations will transfer to the **NRH CLG** in due course, the NRH will remain as a voluntary, publicly funded hospital and will continue to carry on its activities in exactly the same way after the business transfer is complete. For patients, staff, volunteers and all other stakeholders, the services and day to day running of the hospital will remain unaffected and there will be no difference in the way in which services are provided.

This will be the case also with respect to your (or your child's) Patient Information. The NRH CLG will take on responsibility for the protection of your information and data on the date of the business transfer, and will continue to adhere to the same data protection, privacy and confidentiality requirements, policies and standards that are currently in place at the NRH.

Why the transfer of patient information is required

The transfer of your (or your child's) Patient Information to the NRH CLG is necessary to enable the hospital to continue to carry on its work and deliver services in the same way as it does currently. This may include diagnosis, the provision of rehabilitation services, health care and public health. For more information about how your information is used by the NRH, visit our website: www.NRH.ie and search [Privacy Policy in relation to your Healthcare Record](#).

.../continued

Re: National Rehabilitation Hospital Business Transfer from 'NRH Trust' to 'NRH CLG'

Leaving the NRH

Your (or your child's) attendance at the NRH is entirely voluntary. You can withdraw at any time upon receipt by the NRH or NRH CLG of your written instruction to that effect. As such, you can object to the processing of your (or your child's) Patient Information by the NRH or NRH CLG, as the case may be. If you wish to do so, please contact us - contact details are outlined below.

Please note that if you do choose to withdraw from the NRH or NRH CLG, we may still need to retain some of your (or your child's) Patient Information for a longer period of time, in order to comply with our legal or regulatory obligations and local retention policies.

What happens next

The business, assets, and liabilities of the '**National Rehabilitation Hospital Trust**' will be transferred to the '**National Rehabilitation Hospital CLG**' on 30th September 2024.

When the business transfer has been completed, the hospital will continue to carry on its activities in exactly the same way as it does currently. Your medical record number will remain the same, our clinical processes will remain the same, and our contact details, emails and website will remain the same.

Our strategy is to continue to build on our history of over 60 years. The Board of Directors of NRH CLG are committed to continuing to govern the hospital in line with the existing ethos, values, and philosophy of the NRH, providing high quality care and treatment to patients from throughout Ireland, irrespective of background or status, but on the basis of clinical need.

Requests for further information

If you have any questions concerning the business transfer or about your patient information being transferred, please contact the Patient Experience and Healthcare Data Manager:

Email: patientexperience@nrh.ie or telephone: **01 235 5211**.

If you require further details about Data Protection, please contact the NRH Data Protection Officer:

Email: dpo@nrh.ie or telephone: **01 235 5454**.

Yours sincerely



June Stanley
Chief Executive Officer